

Policy: 502
Subject: Renewal of Materials
Reviewed: 04/02/2010
Approved: 02/22/2005
Revised: 06/22/2010

- 1) Materials owned by the Milford Public Library may be renewed twice unless the item has been reserved by another patron.
- 2) Renewals methods
 - a) In person at the Check-out Desk or Online Catalog
 - b) By telephone call to the Circulation Department
 - c) By automated phone renewal at 888-672-8983
 - d) Online at www.milfordlibrary.info
- 3) Patron and material barcode numbers are needed for renewals by phone. Renewals completed at an online catalog workstation or via the web also require a PIN number.