

MILFORD TOWNSHIP LIBRARY BOARD
Minutes of Regular Meeting
Tuesday, October 22, 2019 7:00 p.m.

Members Present: Keef, Harris, Clemens, McMunn and Gramlich. Also present, Director Hatch and Jeanne Brown to record the minutes. Trustee Weeks was absent.

1. **Call to Order:** President Keef called the meeting to order at 7:02.
2. **Consent Agenda:** Gramlich moved to approve the Consent Agenda, Harris seconded. Motion carried.
3. **Approval of Agenda:** Clemens moved to approve the Agenda as amended, McMunn seconded. Motion carried.
4. **Call to the Public:** None
5. **Unfinished Business:**
 - 5.1. Local Community Stabilization Act funding: Director Hatch shared the outcome of last month's prioritization process. Discussion regarding outcome. Director Hatch explained the same prioritization process will also be completed by staff and shared at the next board meeting.
 - 5.2. Millage Renewal 2020: Director Hatch shared additional tax information spreadsheet and explained the spreadsheet. Discussion regarding millage rates and language. Clemens moved to set millage rate for August 2020 election to .7, Gramlich seconded. Motion carried. Director Hatch also mentioned three volunteers for the campaign committee have been identified by Youth staff.
6. **New Business:**
 - 6.1. Village of Milford, Request for Easement (Peters Road Construction): Director Hatch shared an easement request from the Village of Milford. Discussion regarding the request including additions to the request from the board for care of sidewalks, lighting, and future change arbitration. Director Hatch will contact the Village.
 - 6.2. Open Forum: Harris shared a brochure from another Library explaining their Library Fair. Keef mentioned a missing wallet which

was found in the Library but patron was not contacted right away. Clemens mentioned the exterior sign should be moved up the wish list with the upcoming election.

6.3. Health Insurance Renewal: Director Hatch provided a memo with renewal rates for Health Insurance employees, including a recommendation. McMunn moved to renew the Simply Blue PPO plan at the Gold level, with a \$2800 deductible and staff option to contribute to a Health Savings Account (HAS) through payroll deductions, and to also renew Delta Dental plan, pending the rate announcements, with increase of no more than 10%, Clemens seconded. Motion carried.

7. Communications:

7.1. None

8. Adjournment: Harris moved to adjourn, McMunn seconded. Motion carried. Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Marianne McMunn
Secretary