

MILFORD TOWNSHIP LIBRARY BOARD
Minutes of Regular Meeting
Tuesday, May 28, 2019 7:00 p.m.

Members Present: Keef, Clemens, Harris, McMunn and Weeks. Also present, Director Hatch and Jeanne Brown to record the minutes. Trustee Gramlich was absent

1. **Call to Order:** President Keef called the meeting to order at 7:00.
2. **Consent Agenda:** Clemens moved to approve the Consent Agenda, Harris seconded. Motion carried.
3. **Approval of Agenda:** Weeks moved to approve the Agenda, as amended, McMunn seconded. Motion carried.
4. **Call to the Public:** None
5. **Unfinished Business:**
 - 5.1. Potential Logos: Director Hatch presented logos from the designer. Discussion regarding the logos. Weeks moved to approve logo #5 (center logo on second page), McMunn seconded. Motion carried.
6. **New Business:**
 - 6.1. Telephone System and E911 Requirements: Director Hatch presented a memo outlining the current system and E911 requirements, and a recommendation. Tim Robertson from Technology solutions provided additional information and answered questions. Clemens moved to approve proposal from Technology Solutions to comply with E911 requirements, Harris seconded. Motion carried.
 - 6.2. Budget Adjustment #3: Director Hatch provided budget adjustment #3 and explained changes. Weeks moved to approve budget adjustment #3 as presented, Clemens seconded. Motion carried.
 - 6.3. Building and Liability Insurance Renewal 2019: Director Hatch provided a memo explaining the renewal and additional options. Clemens moved to approve renewal of current policy as recommended, Harris seconded. Motion carried.
 - 6.4. Bibliotheca RFID Support Renewal: Director Hatch explained memo and recommended a renewal of current agreement for 1 year. Harris moved to approve renewal of current agreement for 1 year for Self-

Checkout Computer, Detection System and Software support, McMunn second. Motion carried.

- 6.5. Facility Improvements: Director Hatch provided a memo and explained the two improvements. Discussion regarding the suggested improvements. Restroom door issue tabled for later in the year. Harris moved to approve quote from Synergy Electric to upgrade lighting in Friends store, Weeks seconded. Motion carried.
- 6.6. Open Forum: none

7. Communications:

- 7.1. Oakland County Board of Commissioners, 19th Amendment Commemoration Resolution Request: Weeks moved to resolve that the Milford Public Library remembers and celebrates the historic women who fought for their right to vote and recognizes the courage and inspiration of these bold women to change the course of history, McMunn seconded. Motion carried.

- 8. Adjournment:** Harris moved to adjourn, Weeks seconded. Motion carried. Meeting adjourned at 7:53 p.m.

Respectfully submitted,

Marianne McMunn
Secretary