

Milford Public Library

330 Family Drive

Milford, MI 48381

p: 248.684.0845 f: 248.684.2923

EMPLOYMENT OPPORTUNITY CIRCULATION CLERK

- POSITION:** Circulation Clerk
Part Time (14-18 hours per week)
Includes day, evening and weekend hours
- DUTIES:** Provide circulation, directional, and telephone assistance
for library patrons of all ages
May provide support for technical services (database
maintenance, interlibrary loan, materials
processing)
- QUALIFICATIONS:** Computer skills required
High school diploma
Enthusiastic, positive public service orientation
Excellent communication skills
- SALARY RANGE:** \$9.55 - \$10.00 per hour
- DEADLINE:** April 30, 2018 or until filled
- APPLICATION:** Send resume & application (available at
www.milfordlibrary.info) to:

Dawn Chlebo, Circulation Services Coordinator
Milford Public Library
330 Family Drive
Milford, Michigan 48381
dchlebo@milfordlibrary.info

The Milford Public Library is an equal opportunity employer.

"... the first step on your path to enrichment - bringing the world to you..."